



OFFICE CANCELLATION POLICY

Dear Patient,

In an effort to minimize last minute cancellations, no shows and rescheduling of appointments and procedures, the J. Parry Clinic for Facial Plastic Surgery & Aesthetics has implemented a cancellation policy, as outlined below:

- Patients must notify the office at least 48 hours prior to the scheduled appointment or procedure time to avoid being assessed a rescheduling/cancellation fee.
- For Procedures: 50% of the procedure cost must be paid in advance before scheduling a procedure date. If you have paid the 50% and cancel or reschedule your procedure two times without giving the required 48-hour notice, you will be required to pay the remaining 50% of the procedure cost before being permitted to reschedule your procedure for a third time.
- For Appointments and Consultations: The following fees will be assessed for appointments and consultations cancelled or rescheduled without giving a 48-hour notice:
 - 1st offense: \$25
 - 2nd offense: \$50
 - 3rd offense: \$75
 - 4th offense: \$100 and you may be dismissed from the practice

We understand that emergencies and unforeseen circumstances may arise which would prevent the patient from providing the office with proper notice. These circumstances will be evaluated on a case-by-case basis and it will be at the discretion of the physician whether or not the cancellation fee will be waived.

Please contact the office at (216) 716-7762 if you have any questions or need to reschedule your procedure.

Sincerely,

The J. Parry Clinic for Facial Plastic Surgery & Aesthetics